

Cedar Grove–Belgium School District Summer School Information & Course Application for Teachers

SESSION 1: June 14-July 1, 2021: Monday through Thursday
Course Times: 8:00 am, 9:20 am, and 10:40 am



SESSION 2: August 9-19, 2021: Monday through Thursday
Course Times: 8:00 am, 9:20 am, and 10:40 am

Welcome to Summer School! We are excited that you are interested in teaching in our summer school program! Please read this information over carefully and contact our school should you have any questions. Forms for both skill builder courses and self-designed enrichment courses are provided in this packet.

1. **SKILL BUILDER COURSES:** As a certified teacher, we strongly encourage all teachers to complete the “*Summer School Skill Builders Course Requests*” form. If you are only interested in teaching skill builder courses, then this is the only form you need to complete. Knowing your interest in skill builder courses helps administration fill all three courses in your summer school day.
2. **ENRICHMENT COURSES:** Submit one enrichment or “fun” course form for *each* course you design. Arts, crafts, science, sports, games, cooking, technology, and others are considered “Enrichment.” If teaching enrichment and skill builder courses, turn in forms for both types of courses.
3. When selecting grade levels for your enrichment courses, grade levels should be selected based on the grade students will be ENTERING in the coming school year.
4. All summer school courses will be offered free of charge to families. Budget and supply ordering information and timelines will come at a later time to order anything you may need.
5. Determining whether or not to run any course is dependent on enrollment.
6. You are required to hold a valid certified teaching license in Wisconsin. A long term substitute license does not qualify to teach courses, but does qualify you to serve as an instructional aide.
7. If you are interested in supervising the pool during lessons, please note this on your course request form(s). Certified lifeguards teach the swim lessons. Teachers supervising during swim lessons do not need to be lifeguard certified.
8. Submit all completed forms to Elementary Principal Jeff Kondrakiewicz on paper or electronically (jkondrakiewicz@cgbrockets.com).
9. **All course request forms are due March 10.**

Summer School Skill Builders Course Requests

Cedar Grove-Belgium School District

SKILL BUILDER COURSES: Please indicate your desire or willingness to teach our skill builder courses. This informs the district of your teaching interest so your schedule can be filled once enrollment is determined.

Circle any and all courses you would be interested and willing to teach.

- ❖ **Reading & Math Skill Builder Courses:** Reading & Math Skill Builder courses focus on reading, writing, language arts, and math skills needed for the grade students will **ENTER** next Fall.
- ❖ Recommendations by teachers for skill builder courses hold true for both session 1 and session 2.

Teacher Name:			
Phone:			
Email:			
I have a valid Wisconsin Teaching License (Circle One) YES NO			
I would be willing to supervise swim lessons, IF needed (Circle One) YES NO			
<input type="checkbox"/> SESSION 1: June 14-July 1 (Mon-Thurs)		<input type="checkbox"/> SESSION 2: August 9-19 (Mon-Thurs)	
Reading Skill Builders Entering 5K	Math Skill Builders Entering 5K	Reading Skill Builders Entering 5K	Math Skill Builders Entering 5K
Reading Skill Builders Entering 1st Grade	Math Skill Builders Entering 1st Grade	Reading Skill Builders Entering 1st Grade	Math Skill Builders Entering 1st Grade
Reading Skill Builders Entering 2nd Grade	Math Skill Builders Entering 2nd Grade	Reading Skill Builders Entering 2nd Grade	Math Skill Builders Entering 2nd Grade
Reading Skill Builders Entering 3rd Grade	Math Skill Builders Entering 3rd Grade	Reading Skill Builders Entering 3rd Grade	Math Skill Builders Entering 3rd Grade
Reading Skill Builders Entering 4th Grade	Math Skill Builders Entering 4th Grade	Reading Skill Builders Entering 4th Grade	Math Skill Builders Entering 4th Grade
Reading Skill Builders Entering 5th Grade	Math Skill Builders Entering 5th Grade	Reading Skill Builders Entering 5th Grade	Math Skill Builders Entering 5th Grade
Reading Skill Builders Entering 6th Grade	Math Skill Builders Entering 6th Grade	Reading Skill Builders Entering 6th Grade	Math Skill Builders Entering 6th Grade

Received

Administrator Signature

Date

Summer School Enrichment Course Request

Cedar Grove-Belgium School District

Please complete one required form for each self-designed enrichment course.

Course Name:		
Course Will Be Offered:	<input type="checkbox"/> Session 1: June 14-July 1	<input type="checkbox"/> Session 2: August 9-19
Teacher Name:		
Teacher E-Mail:		
Teacher Phone Number:		
I have a valid Wisconsin Teaching License	YES	NO
I would be willing to supervise swim lessons, IF needed (Circle One)	YES	NO
Grade Level(s). Please indicate ALL grade levels your course is suitable for (Include <u>at least</u> three grades):	5K 1st 2nd 3rd 4th 5th 6th 7th 8th	
Course Description & Objectives (To be used for course catalog):		
Special Requests or Equipment/Room Needed:		

If necessary, I am willing to teach skill builder course(s) to complete my 3 class summer school schedule should one or more of my enrichment courses have insufficient enrollment.

Approved

Administrator Signature

Date

Cedar Grove–Belgium School District Summer School Application for Instructional Aides

SESSION 1: June 14–July 1, 2021: Monday through Thursday from 8 am–12 pm
SESSION 2: August 9–August 19, 2021: Monday through Thursday from 8 am–12 pm

Welcome to Summer School! We are excited that you are interested in working in our summer school program! Submit a completed application to summer school secretary Karen Feind in the Elementary School.

Name:
Phone:
E-Mail:
***If you are NOT a current Cedar Grove–Belgium District employee or are new to our summer school program, please submit a letter of interest and/or a resume with this application. Current employees or aides who have worked in our summer school program before do NOT need to submit additional materials.

COURSES: Please indicate your desire or willingness to work in the different courses we offer in summer school. Circle any and all courses in which you would be interested and willing to assist. Please note: This does not guarantee placement with your selected courses, which is dependent on finalized enrollments.

<input type="checkbox"/> SESSION 1: June 14–July 1 (Mon–Thurs)	<input type="checkbox"/> SESSION 2: August 9–19 (Mon–Thurs)
Skill Builder Courses	Skill Builder Courses
Special Education	Special Education
Enrichment Courses	Enrichment Courses

Received

Administrator Signature

Date

Please return form(s) to the Elementary School Office